



SIGN PERMIT REQUIREMENTS

****SUBMIT TWO COMPLETE SET OF CONSTRUCTION DRAWINGS****

****SUBMIT BUILDING PERMIT APPLICATION – CHECK “SIGN”****

1. Dimensioned site plans showing property lines, sidewalks, building location, parking spaces and location of proposed free standing or projecting sign.
2. Dimensioned building facade elevations showing exact location of proposed fascia signs.
3. Dimensioned sign elevations showing designated area of message and message configuration.
4. Dimensioned structural members or fasteners and how attached to the facade of a building.
5. If illuminated, provide documentation of UL listed apparatus.
6. If not UL listed, name of licensed electrician installing the wiring.
7. For all free standing or projecting signs, structural calculations shall be provided showing that the sign structure will withstand the applicable wind pressures for coastal exposure of 100 mph with 120 mph 3 second gust. This certification must be certified by a Georgia Registered Architect or Engineer.